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HELPERS Papereater

Papereater is a line of services from Helpers dedicated to all manner of bureaucracy and paperwork. The services of **Papereater** come in three different packages and at corresponding pricing levels. Here they are:

Economy Class

As part of this budget option, we begin by sending you a questionnaire to get the relevant information about you. Then we provide you with all the information you need to get your paperwork sorted out: we direct you to the relevant offices (give you the address, directions and opening hours), provide a checklist of what to take with you, and in general outline all the steps and schedule that you can expect – to save you from any major surprises! A **personalized check-list** that we compile for you based on your specific problem and requirements costs **75 EUR+VAT**.

Business Class

If you're not comfortable with handling the authorities by yourself, don't have a clue where to go, or worry that you may be mistreated because you're a foreigner, but still want to follow through every step of the process yourself, this package is for you. After assessing your situation and providing you with a schedule, we accompany you wherever you need to go and help you overcome any problems that may come up on the spot. This package is basically a combination of the Economy Class package and our normal hourly Helpers-service.

Research and preparation: 75 EUR+VAT

Personal assistance: 25 EUR+VAT/hour

First Class

If you choose this option, you can just relax because we'll do everything for you – whenever the authorities' regulations allow us to act in your place. Our helpers will come to you at a convenient time to pick up the papers you already have, fill in the forms and take them to the authorities, take a number, stand in line, speak or argue on your behalf – whatever it takes to get your paperwork sorted out. All you have to do is sign a couple of authorizations. There are three basic price categories, although we naturally offer discounts for combinations of these or for multiple orders.

75 EUR+VAT each: social security card, tax ID, address registration, health insurance, vehicle insurance, road license, opening a bank account

180 EUR+VAT each: transfer of up to three utilities, acquiring parking permit, property registration

320 EUR+VAT each: residence permit, long-term visa, work permit, registration of imported vehicle

If the paperwork you need is not on this list, please ask for a customized package.

Company Discount

Colleagues from the same company requesting the same **HELPERS Papereater** service will get the second and every subsequent order at 20% off.